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U.S. Government Printing Office

Assistant Public Printer  
(Superintendent of Documents)

## GPO Micropublishing Future Prospects

The Government Printing Office has been assisting several Federal agencies with their plans to convert hard copy documentation into microfiche. Such assistance has been provided to the National Park Service, Naval Hydrographic Office, Occupational Safety and Health Review Commission, and the new Office of Personnel Management.

Last year saw the conversion of over 5,000 non-GPO publications to over 2,000,000 microfiche. These were disseminated throughout the depository library community. As of June 28th, GPO had converted over 15,500 titles and distributed over 6,500,000 diazo fiche to depositories.

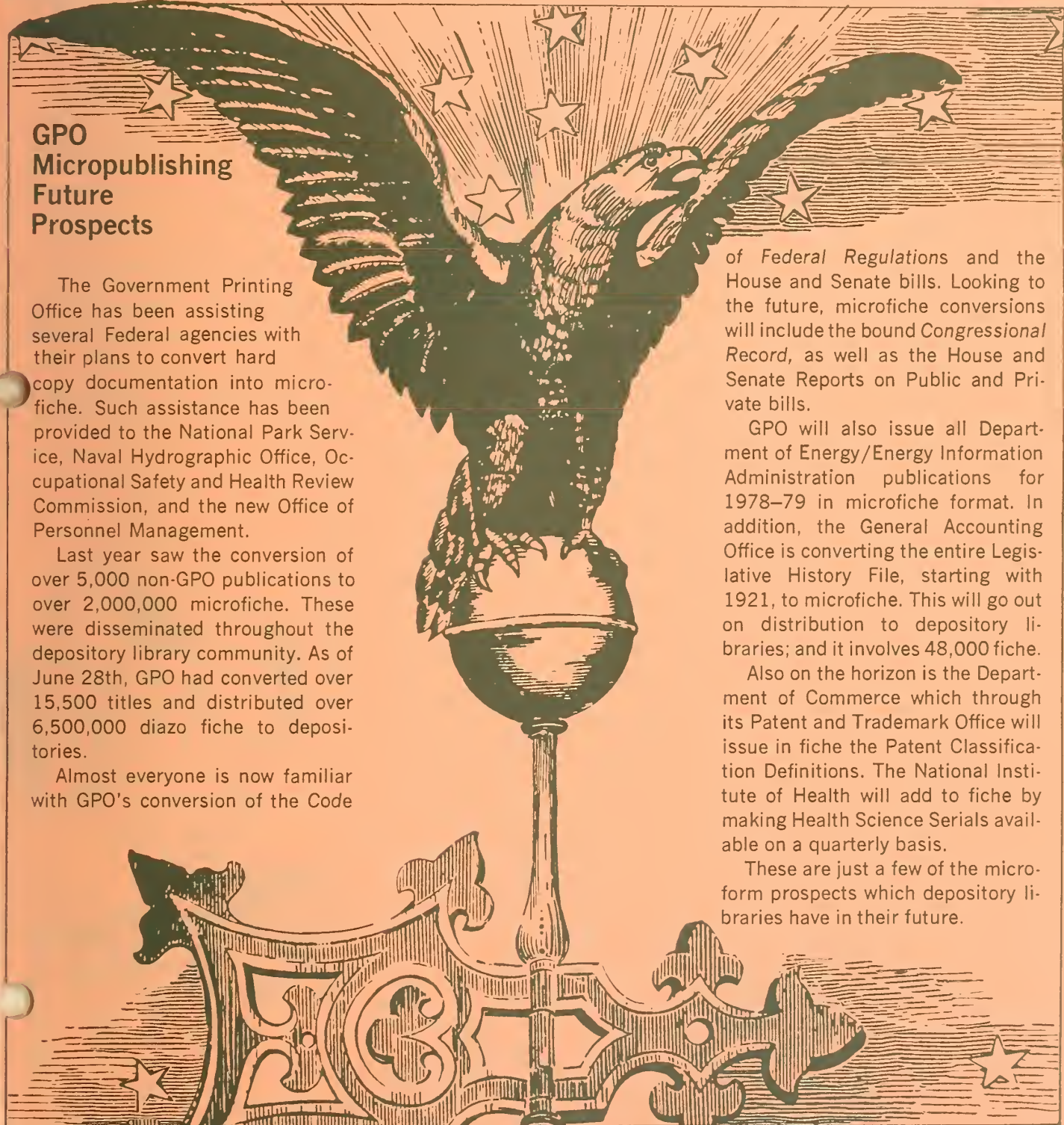
Almost everyone is now familiar with GPO's conversion of the Code

of Federal Regulations and the House and Senate bills. Looking to the future, microfiche conversions will include the bound *Congressional Record*, as well as the House and Senate Reports on Public and Private bills.

GPO will also issue all Department of Energy/Energy Information Administration publications for 1978-79 in microfiche format. In addition, the General Accounting Office is converting the entire Legislative History File, starting with 1921, to microfiche. This will go out on distribution to depository libraries; and it involves 48,000 fiche.

Also on the horizon is the Department of Commerce which through its Patent and Trademark Office will issue in fiche the Patent Classification Definitions. The National Institute of Health will add to fiche by making Health Science Serials available on a quarterly basis.

These are just a few of the microform prospects which depository libraries have in their future.

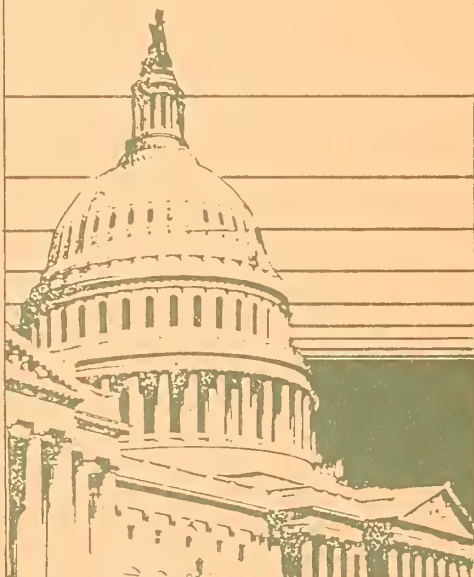




## A Microform Approach to House and Senate Bills

Since January and the opening of the 96th Congress, GPO has been converting all House and Senate bills to microfiche. According to a GPO survey of depositories, over 70% of libraries prefer bills in fiche format rather than hard copy. A cumulative hard copy finding aid has been distributed with each new shipment of fiche.

To expedite retrieval of bills, librarians have found it useful to file the fiche in numerical sequence in each category (i.e.: House Bills, House Resolutions, House Joint Resolutions, House Concurrent Resolutions, Senate Bills, Senate Resolutions, Senate Joint Resolutions, Senate Concurrent Resolutions). Librarians or patrons can then use the finding aid for the proper Congress and session, go to the point of filing and quickly select the proper fiche. This is a most economical way of using your fiche to store and retrieve bills.



## Questions and Answers



**Q.** The most frequently asked question these days among depository librarians seems to be, "What is a 'Joker Box?'"

**A.** For the past few months the term "Joker Box" followed by a number has been appearing on many shipping lists in the upper left hand corner. The numbers run in a sequence from 1 to 100 and then repeat.

The origin of the term is twofold. When suitable stocks of documents are available, prior to preparing a shipping list a box is filled as a model holding not-yet classified documents. The box is brought to the classifiers who examine the documents and assign appropriate SuDocs numbers. These numbers then become part of the finished shipping list.

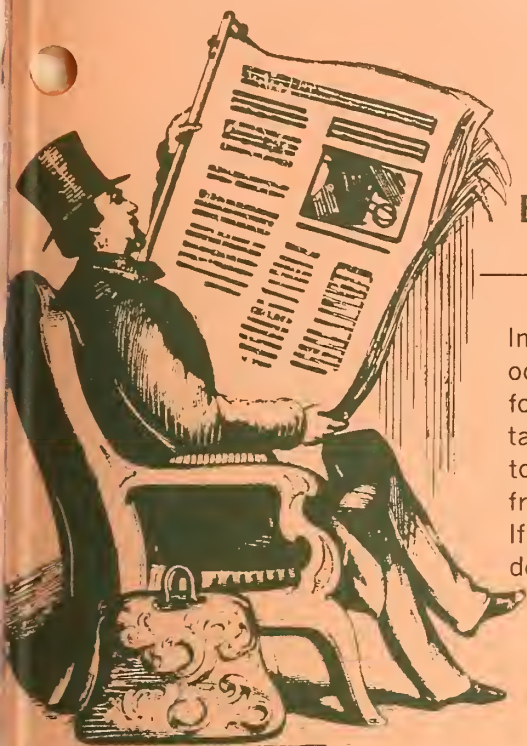
For some time past, Regional depositories have said to the Library and Statutory Distribution Service that it would be a convenience to them to know the exact sequence of complete shipments for claiming

purposes. To help them, the GPO internal control number has been added. Partly to distinguish it, the internally used term, "Joker Box," accompanies the number.

HIGHLIGHTS Editor inquired as to the etymological roots of the term and was told it derived from the card game of Polka. Since the "Joker" as a "wild" card is different from all the others, yet can assume the likeness of any other card, a GPO worker once referred to a box filled for classification rather than distribution as the "Joker Box," and the term stuck. So chalk up to Polka the introduction into speech of yet another term, joining ranks with "blue chip," "call your bluff," "high stakes," etc.

J  
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K  
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R





## ERIC Offer

An alert member of the National Institute of Education noticed the occasional requests in HIGHLIGHTS for ERIC publications. He has contacted us and expressed willingness to try and fill needs for depositories from existing stocks of back issues. If you have needs in the ERIC area, do drop him a line.

**Mr. Frank Bryars**  
Education Specialist  
DIP-Information Resources  
Riviere Building—Room 705  
Washington, D.C. 20208

## Monthly Catalog Corner

Since its inception in October, 1977, the Name Authority Cooperative Project has gradually been expanding. Under the Project's guidelines, GPO established headings are submitted to the Library of Congress for incorporation into the official catalog and then distributed as part of LC's automated name authority files. All headings are established in the Anglo-American Cataloging Rules form and used by GPO for cataloging in OCLC and the *Monthly Catalog*. For the short term, the joint effort minimizes cataloging differences between LC and GPO in the area of name headings. Our long range goal is the complete merger and compatibility of name authority files for use under AACR 2.

The following statistics reflect the growth of the project during the 21 month period October 1977 through June 1979.

A manual has been written to guide GPO and LC staff along with training procedures for coding work-forms needed in LC's automated name authority system. This summer training will be provided GPO catalogers in order to enable them to begin establishment of AACR 2 name headings for the next phase of the project. These headings which will be established will not be immediately used, but instead held in a separate authority file until the new cataloging code is adopted in 1981. This will be the initial step in GPO's adoption of the revised cataloging rules for use in the *Monthly Catalog*.

	1977	1978	1979	TOTAL
PERSONAL NAMES	73	105	2621	2799
U.S. CORPORATE NAMES	196	1118	659	1973
OTHER CORPORATE NAMES	203	825	653	1681

## The Librarian's Ode to Government Publications

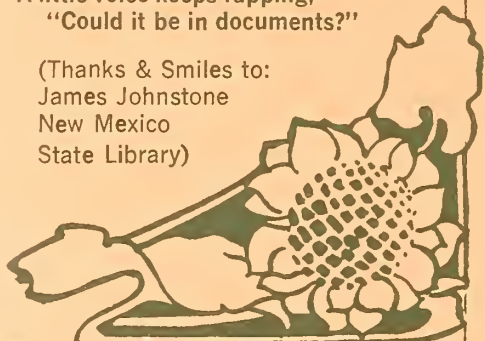
When you're hunting for statistics  
or scrounging for some facts  
On comparative linguistics  
or strokes and heart attacks,  
And you've checked through every index  
scoured Books in Print  
Polled Key Words in Context  
and can't find nuthin' in it,  
There is still a source worth tapping  
a helpful instrument:  
A little voice keeps rapping,  
"Could it be in documents?"  
Handbooks, guides and regulations,  
directories, maps and graphs,  
Rules, proceedings, publications,  
reports and monographs,  
Gems of human knowledge  
fashioned out of facts  
By the Government collected  
as surely as a tax.  
Copied by the thousands  
and issued free or cheap  
As public information  
the civic pulse to keep.  
No hype to help promote them  
housed in lifeless stacks  
Given little notice  
only numbers on their backs.  
As the sage who keeps his silence  
as the wise man hides his light  
Documents, unopened,  
are treasures hid by night.  
So if your funds are shrinking  
and you're running in the red,  
As the budget drives you drinking  
you've got to keep your head.





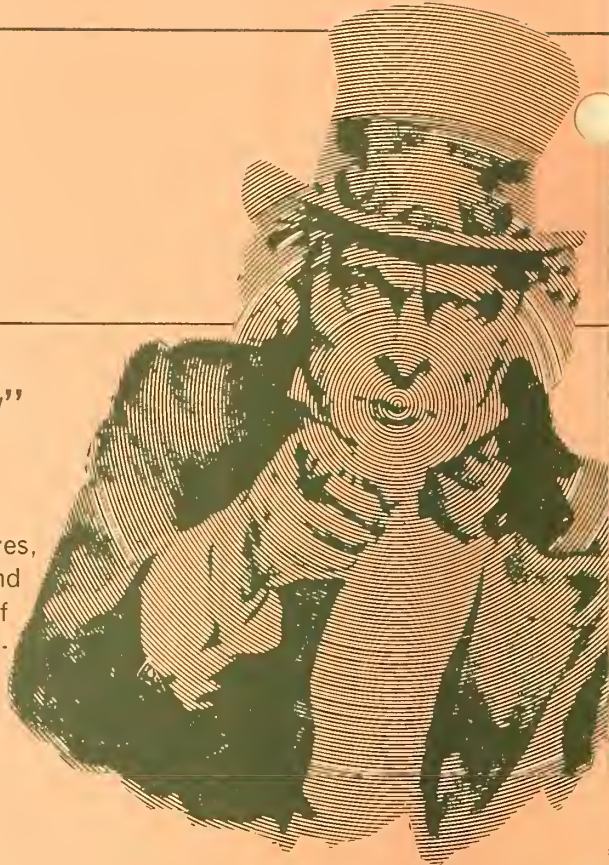
Which questions most need answers?  
 How much for the price?  
 What tune best suits the dancers?  
 Whose product, most concise?  
 There is still a source worth tapping  
 a helpful instrument:  
 A little voice keeps rapping,  
 "Could it be in documents?"

(Thanks & Smiles to:  
 James Johnstone  
 New Mexico  
 State Library)



## "Best Effort" and "Document Review" Need You!

HIGHLIGHTS for June introduced two new features, a "Document Review," and "Our Best Effort." Both of these features need contributions from depository librarians. Please let us hear from you!



RECENT PARTICIPANTS in GPO's Library and Statutory Distribution Workshops.



# HIGHLIGHTS QUESTIONNAIRE

A. Would you favor a separate publication of the "Needs/Others" section?

\_\_\_\_\_ (1) No \_\_\_\_\_ (2) Yes

B. If "Needs/Others" were a separate publication would you prefer to receive it.

\_\_\_\_\_ (1) 12 times a year

\_\_\_\_\_ (2) 6 times a year

\_\_\_\_\_ (3) 4 times a year

C. If HIGHLIGHTS were separated from "Needs/Others" would you prefer to receive it?

\_\_\_\_\_ (1) 12 times a year

\_\_\_\_\_ (2) 6 times a year

\_\_\_\_\_ (3) 4 times a year

D. Is the current fold-out format satisfactory to you?

\_\_\_\_\_ (1) No \_\_\_\_\_ (2) Yes

If the fold-out format were changed, would you prefer

\_\_\_\_\_ (1) loose-leaf pages without holes

\_\_\_\_\_ (2) loose-leaf pages with holes

\_\_\_\_\_ (3) stapled centerfold

\_\_\_\_\_ (4) something else \_\_\_\_\_

F. If the format used holes suitable for a binder, would you prefer

\_\_\_\_\_ (1) standard three hole punch (same as Federal Depository binder)

\_\_\_\_\_ (2) something else \_\_\_\_\_

G. Currently, does your library keep back issues of HIGHLIGHTS in a

\_\_\_\_\_ (1) binder

\_\_\_\_\_ (2) file folder

\_\_\_\_\_ (3) box

\_\_\_\_\_ (4) vertical file

\_\_\_\_\_ (5) other \_\_\_\_\_

Readers of *Public Documents Highlights*, would you please pause and reflect for a moment on this publication. For the past few years it has come into the busy lives of librarians every two months. Like many documents depositories, it has undergone some changes. The coming year holds some opportunity for improving *Highlights*. Your thoughts on future changes are especially

welcome at this time. Try to let us hear from you before the end of September; and we will inform you of the results in our December issue. Mail to:

Editor

Public Documents Highlights  
Library and Statutory Distribution Service

Government Printing Office  
Washington, D.C. 20401

H. Please estimate how many people in your library regularly read HIGHLIGHTS.

\_\_\_\_\_ (1) librarians

\_\_\_\_\_ (4) volunteers

\_\_\_\_\_ (2) non-librarian staff

\_\_\_\_\_ (5) directors

\_\_\_\_\_ (3) student workers

\_\_\_\_\_ (6) general public

I. Please rate the following features of HIGHLIGHTS in terms of usefulness to your library.

	POOR	FAIR	GOOD	VERY GOOD	EXCELLENT
(1) Lead Article	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Questions and Answers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) Monthly Catalog Corner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) Document Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(5) Our Best Effort	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(6) Special Needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

J. Are there any new features that you would like to see added to HIGHLIGHTS?

\_\_\_\_\_ (1) No \_\_\_\_\_ (2) Yes

K. Are there any subjects which you would like to have given greater emphasis in HIGHLIGHTS?

\_\_\_\_\_ (1) No \_\_\_\_\_ (2) Yes

L. Are there any people connected with your depository who would be willing to contribute articles to HIGHLIGHTS?

\_\_\_\_\_ (1) No \_\_\_\_\_ (2) Yes

M. Is there anything else you would like to say about HIGHLIGHTS?

\_\_\_\_\_ (1) No \_\_\_\_\_ (2) Yes

Completed by \_\_\_\_\_

Title \_\_\_\_\_

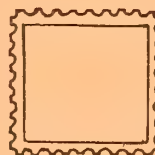
Library Name \_\_\_\_\_

Depository Number \_\_\_\_\_



Special Needs

*Editor, Public Documents Highlights  
Library and Statutory Distribution Service  
Government Printing Office  
Washington, D.C. 20401*



If your depository library has some special needs of a general or specific nature, let us know. If you can offer discards (long runs are most desirable), write the requesting depository a letter (sending a copy to your regional). The library accepting the material agrees to pay any postage and packing costs that may be necessary.

#### Specific needs

Congressional Record, vol. 119, pt. 18 (bound).

Ms. Consuelo B. Baker  
Documents Technician  
Canal Zone Library  
Balboa Heights, Canal Zone

Business Conditions Digest, 1970, March.

Congressional Record Index, vol. 118, pt. 29.

Numerical List and Schedule of Volumes, 1965-78.

Mr. Martin D. Sugden  
Documents Librarian  
Swisher Library  
Jacksonville University  
Jacksonville, Florida 32211

Department of Agriculture Decisions, vols. 1-33, no. 7 & vol. 34, no. 10 to date

Monthly Catalog, 1964-66; 1967, Jan.-Nov.; 1968, Jan.-July, Oct., Nov.; 1969, Jan., June, Aug., Oct.-Nov.; 1970, Jan., April, Oct., Nov.; 1971, Jan., Dec.

Ms. Ann Puckett  
Assistant Reader Services Librarian  
School of Law Library  
Southern Illinois University  
Carbondale, Illinois 62901

Developmental Disability Abstracts, 1976, vol. 11, nos. 1-4; 1978, vol. 13, no. 1.

Miss June Weitting  
Documents Librarian  
Wheaton College Library  
Wheaton, Illinois 60187

Earthquake Information Bulletin, 1977, Nov.-Dec.

Paley Reports, Resources for Freedom, a Report of the President, 1952, vols. 1-5.

Ms. Karen Stevens  
Documents/Serials/Maps Librarian  
Eastern Montana College  
Billings, Montana 59101

Monthly Catalog, 1977, Oct.-Dec.

Ms. Katrina Blount  
Librarian  
Documents Department  
East Carolina University Library  
Greenville, North Carolina 27834

Digest of Public General Bills and Resolutions, 92nd Cong., 2nd Sess., (1972), final issue, pt. 2.

Government Reports Announcements and Index, vol. 76, no. 17.

Resources in Education, 1976, July-Dec., semiannual index.

Ms. Karen Kimber  
Documents Librarian  
Wright State University Library  
Dayton, Ohio 45435



### Specific offers

Contact should be made with the library making the offer, not with your Editor! Libraries not having Regionals may only offer depository material when they have replaced it with microform or reprint, and have inquired from depositories within their state if it is wanted there. Duplicate copies, gifts, purchases, and other Government documents not received through the depository program may also be offered by depositories.

FCC Reports, 2nd series, vol. 45, 1974, Feb. 22–April 5; Cumulative Index, Digest of Decisions, vols. 41–50.

Interstate Commerce Acts Annotated, 1977, Supplement, vol. 22, pp. 18088–19359.

Serial Set, 13099–3.

Ms. Charlotte McClamma  
Government Documents Librarian  
Southwestern University Law Library  
675 South Westmoreland Avenue  
Los Angeles, California 90005

House, Budget, 94th Cong., 1st Sess., Impact of the New York Fiscal Crisis on the Federal Budget.  
House, Banking and Housing, 94th Cong., 1st & 2nd Sess., Financial Institutions and the Nation's Economy, pts. 1–3.

House, Merchant Marine and Fisheries, 14th Cong., 1st Sess., Coast Guard Miscellaneous, pt. 1; Fisheries Jurisdiction.

Senate, Appropriation, 94th Cong., 1st Sess., International Criminal Police Organization (Interpol).



Senate, Finance, 94th Cong., 1st Sess., Antirecession Tax Cut; 94th Cong., 1st & 2nd Sess., Role of the Internal Revenue Service in Law Enforcement Activities.

Senate, Foreign Relations, 94th Cong., 1st Sess., Multinational Corporations and U.S. Foreign Policy, pt. 12.

Senate, Government Operations, 94th Cong., 1st Sess., Revenue Sharing—1975.

Senate, Interior and Insular Affairs, 94th Cong., 1st Sess., Greater Coal Utilization, pts. 1 & 2.

Senate, Judiciary, 94th Cong., 1st Sess., Voluntary Industrial Standards.

Senate, Labor & Public Welfare, 94th Cong., 1st Sess., Emergency Jobs and Unemployment Assistance Amendments of 1975.

Mr. Erhard F. Konerding  
Documents Librarian  
Olin Library  
Wesleyan University  
Middletown, Connecticut 06457

Census, County Business Patterns, 1974, District of Columbia, Maine, Nevada, New York, Oklahoma, Utah, Wyoming; Statistical Abstract of the U.S., 1946, 1948, 1951, 1958, 1961, 1965–66; 1968–70.

Patent and Trademark Office, Official Gazette (Patents), 1977, April 12, 19, May 17; Index of Patents, 1973, List of Patentees, pt. 1.

Mr. Robert B. Pool II  
Librarian for Business  
and Government Documents  
University of Baltimore Library  
1420 Maryland Avenue  
Baltimore, Maryland 21201

EPA, Water Pollution Control Research Series, 1969–1972, some 350 reports.

Ms. Erika A. Pereira  
Documents Librarian  
Government Documents Department  
Library Communications Center  
Southeastern Massachusetts University  
North Dartmouth, Massachusetts 02747

Serial Set (very good condition), 1174 through 4750 (most volumes).

Ms. Dorothy Johnson  
Government Documents Librarian  
Worcester Public Library  
Salem Square  
Worcester, Massachusetts 01608

Federal Civilian Manpower Statistics Monthly Release, 1969, Jan.–Feb.; 1971, Sept.–Dec.; 1972, Jan.–May, July–Dec.; 1973–75 (all); 1976, Jan.–July, Sept.–Dec.

Dr. Annie E. Mills  
Documents Librarian  
University of Mississippi Library  
University, Mississippi 38677

Federal Register (bound), 1936–1976.

Ms. Joan Chambers  
Documents Librarian  
University of Nevada Library  
Reno, Nevada 89507

Bureau of Labor Statistics, Bulletin, 112–614 (some missing).

Bureau of the Mint, Report of the Director of the Mint Upon Production of Precious Metals in the U.S., 1880–99.

Commission of Fish and Fisheries, Bulletins, 1881–87, 1900–01; Report of the Commissioner, 1873–86, 1900–01.

ICC, Annual Report, 1898–1932; Annual Report on the Statistics of Railways, 1914–1927; Railways in the U.S. in 1902.

Postmaster General, Report, 1872–92.

Treasury, Department of Internal Revenue, Report of the Commissioner, 1863–89.

Ms. Carol Campbell  
Documents Librarian  
Plainfield Public Library  
8th Street at Park Avenue  
Plainfield, New Jersey 07060

Geological Survey, Professional Papers, 663A, 725A, 726B, 743 A–B, 850; Water-Supply Papers, 1137A, 1398, 1460F, 1473.

Smithsonian Institution, Contributions to Anthropology, nos. 18–21.

Ms. Katrina Blount  
Librarian  
Documents Department  
East Carolina University Library  
Greenville, North Carolina 27834



Monthly Catalog, 1971, Apr., June–Nov.; 1972–73 (all); 1974, Jan., Mar., May–Sept., Nov.–Dec.; 1975, Jan.–Aug., Nov.

Ms. Judith Daso  
Documents Librarian  
Documents Department  
Ohio University Library  
Athens, Ohio 45701

Minerals Yearbook, 1965, vols. 1–4; 1966, vols. 1–3; 1967, vols. 3–4; 1968, vols. 1–4; 1969, vols. 1–4; 1970, vols. 1–3; 1971, vol. 1; 1972, vols. 1–3; 1973, vols. 1–3; 1974, vol. 3.

Ms. Elizabeth L. Fannon  
Head, Documents Collection  
Cleveland Public Library  
325 Superior Avenue  
Cleveland, Ohio 44114

Congressional Record, X 77/2:88/pts. 1–11; X 83/1:98/pts. 13 & 14; X 83/2:100/pts. 1, 13–14; X 84/1:101/pts. 11–12; X 84/2:102/pts. 12–13; X 85/1:103/pt. 14; X 85/2:104/pt. 17; X 86/1:105/pts. 1–17; X 86/2:106/pts. 1–16; X 87/2:98/pts. 1–3, 12–13; X 88/2:110/pts. 7–8; X 94/1:121/pts. 1–2; X 95/2:124/pts. 22, 67.

House Journal, XJH 92–2.

House Report, Xpb: HR/95–745, 95–799, 95–880, 95–1738.

Senate Report, Xpb:SR/77–479, pts. 2–4.

Serial Set, 13101–5, 13104–13130–10, 13133–9, 13133–17, 13140–7, 13150, 13184–5, 13188–4, 13213–4, 13214.

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Archives & Special Collections  
Eastern Washington University  
Cheney, Washington 99004

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